REQUEST TO ENROLL IN A YALE PROFESSIONAL SCHOOL COURSE

This form must be completed in its entirety to request permission to enroll in a professional school course. Incomplete forms will not be processed. Regulations governing enrollment in professional school courses are published in the Yale College Programs of Study, in the Special Arrangements section. Read these regulations carefully.

INSTRUCTIONS FOR SPRING 2019:
1. If the course is available in OCS, add the course to your schedule worksheet; if not, add the course to your printed schedule worksheet in the include/remove section, or otherwise complete a Course Change Notice.
2. For courses in the School of Management, you must complete Step 1 above and then request permission from SOM before completing this form. Submit requests at https://portal.som.yale.edu/page/for-non-som-yale-students.
3. Attach the course syllabus. Request forms without accompanying syllabi will not be processed. If a syllabus is not available, attach an explanation.
4. Obtain signatures from the instructor and the professional school registrar. Forms will not be processed without these signatures.
5. Submit the form and syllabus to your residential college dean’s office no later than:
   - February 5, 2019: full-term and first-half courses; April 1, 2019: second-half courses
   Late forms may not be approved and are subject to fines; early submission is strongly recommended.
6. You will be notified by e-mail of the result of your petition, decisions are made on a rolling basis. Not all petitions are approved, and not all approved courses earn a full credit.

Name: ___________________________________________ Res. College: _____ Class Year: ____
ID #: ___________________________________________ Major(s): ________________________
E-mail: ____________________________________________________________________________________________

[ ] Check if admitted to the five-year MPH program or the simultaneous BA/MM program

Course subject, number, and title: ___________________________________________________________
______________________________________________________________________________________________

Indicate the primary school of the course: Architecture  Art  Divinity  Drama  F&ES  GSAS  Law  SOM  Medicine  Music  Nursing  Public Health
Number of credits in primary school: ______ Multiple title(s): _____________________________________________
Course requirements summary (e.g., length of papers, number and type of exams, class participation, projects):
______________________________________________________________________________________________
______________________________________________________________________________________________

Start & end dates, meeting day(s) & times (e.g., 8/31-12/9, M 2:30-4:20): _______________________________
______________________________________________________________________________________________

NOTE: The deadlines of Yale College, including those regarding late work, incomplete work, and submission of course grades, apply to Yale College students enrolled in professional school courses.

Student’s signature: ___________________________________________ Date: ________________
Instructor’s name: ___________________________ Signature: __________________________ Date:

Professional School Registrar name: ___________________________________________
Signature: __________________________ Date: ___________________

Res College Date Stamp: For University Registrar’s Use Only:
YC credits: ______ Date: __________ YURO signature: ___________________
Notes: ______________________________________________________________________________________

[ ] Check if admitted to the five-year MPH program or the simultaneous BA/MM program

Course subject, number, and title: ___________________________________________________________
______________________________________________________________________________________________

Indicate the primary school of the course: Architecture  Art  Divinity  Drama  F&ES  GSAS  Law  SOM  Medicine  Music  Nursing  Public Health
Number of credits in primary school: ______ Multiple title(s): _____________________________________________
Course requirements summary (e.g., length of papers, number and type of exams, class participation, projects):
______________________________________________________________________________________________
______________________________________________________________________________________________

Start & end dates, meeting day(s) & times (e.g., 8/31-12/9, M 2:30-4:20): _______________________________
______________________________________________________________________________________________

NOTE: The deadlines of Yale College, including those regarding late work, incomplete work, and submission of course grades, apply to Yale College students enrolled in professional school courses.

Student’s signature: ___________________________________________ Date: ________________
Instructor’s name: ___________________________ Signature: __________________________ Date:

Professional School Registrar name: ___________________________________________
Signature: __________________________ Date: ___________________

Res College Date Stamp: For University Registrar’s Use Only:
YC credits: ______ Date: __________ YURO signature: ___________________
Notes: ______________________________________________________________________________________