REQUEST TO ENROLL IN A YALE PROFESSIONAL SCHOOL COURSE

This form must be completed in its entirety to request permission to enroll in a professional school course. Incomplete forms will not be processed. Regulations governing enrollment in professional school courses are published in the *Yale College Programs of Study*, in the Special Arrangements section. Read these regulations carefully.

INSTRUCTIONS FOR FALL 2018:
1. If the course is available in OCS, add the course to your schedule worksheet; otherwise, add the course to your printed schedule worksheet in the include/remove section.
2. Attach the course syllabus. Request forms without accompanying syllabi will not be processed. If a syllabus is not available, attach an explanation.
3. Obtain signatures from the instructor and the professional school registrar. Forms will not be processed without these signatures.
4. Submit the form and syllabus to your residential college dean’s office no later than:
   - September 19, 2018: full-term and first-half courses; October 29, 2018: second-half courses
   - Late forms may not be approved and are subject to fines; early submission is strongly recommended.
5. You will be notified by e-mail of the result of your petition, decisions are made on a rolling basis. Not all petitions are approved, and not all approved courses earn a full credit.

Name: ___________________________________________________________ Res. College: _____ Class Year: _____
ID #: ____________________________ Major(s): __________________________________________________________
E-mail: ___________________________________________ [ ] Check if admitted to the five-year MPH program
Course subject, number, and title: ___________________________________________________________
_________________________________________________________________________________________
Check the primary school of the course: [ ] Architecture [ ] Art [ ] Divinity [ ] Drama [ ] F&ES [ ] Law [ ] SOM [ ] Medicine [ ] Music [ ] Nursing [ ] Public Health
Number of credits in primary school: _____ Multiple title(s): ___________________________________________
Course requirements summary (e.g., length of papers, number and type of exams, class participation, projects):
_________________________________________________________________________________________
_________________________________________________________________________________________
Start & end dates, meeting day(s) & times (e.g., 8/31-12/9, M 2:30-4:20): ________________________________
_________________________________________________________________________________________
NOTE: The deadlines of Yale College, including those regarding late work, incomplete work, and submission of course grades, apply to Yale College students enrolled in professional school courses.
Student’s signature: ___________________________ Date: __________________
Instructor’s Name: ___________________________ Date: __________________
   Signature: ___________________________ ___________________________
Professional School Registrar Name: ___________________________ Date: __________________
   Signature: ___________________________ ___________________________

Res College Date Stamp: For University Registrar’s Use Only:
YC credits: _____ Date: ____________ YURO signature: __________________
Notes: __________________________________________________________________________________