Tuesday, September 6, 2022

Update Your Schedule Before Add/Drop Period Ends

Dear Yale College Student,

Add/Drop period ends Wednesday, September 7, at 5:00 p.m. (ET). You must have all adjustments made to your fall term schedule by this time because your registration worksheet in Yale Course Search (YCS) will close.

Some students are unfamiliar with the Registration worksheet icons and error messages. Explanations of icons and error messages can be found on the Registration website for Yale College. You are enrolled in a course if there is a black checkmark next to it on your Registration worksheet. If there is not a black checkmark, you are not enrolled and should review and take action on the error messages displayed.

Reminders for actions before Add/Drop period closes

- Only place courses on your Registration worksheet with the intent to enroll. All other course exploration should use the Canvas worksheet. The Canvas worksheet allows temporary visitor access to the course site through the end of Add/Drop period.
- The Registration worksheet requires a minimum of three course credits and a maximum of five-and-a-half course credits per academic regulations. The Registration worksheet displays your course credit enrollment total and will generate error messages if you attempt to add additional courses beyond the maximum. You may need to drop courses from your Registration worksheet before you can enroll in additional courses.
- Enrollment in professional school courses requires the additional submission of a Request to Enroll in Professional School Course form. If the request is approved, the University Registrar’s Office will apply the appropriate course credit to your schedule, as long as the additional credits do not result in exceeding the maximum of 5.5 course credits allowable for the term.

Additional course enrollment information, instructions, and FAQs can be found on the Registration.
website for Yale College. Log in to the Yale Hub or Degree Audit to review your fall enrollment and class schedule.

After the Add/Drop period ends, an online Course Change Notice form will be available on the University Registrar’s Office website for you to request course withdrawals and late additions. The normal $20 administrative fee will apply to all course withdrawals and late additions, including late adds due to instructor permission granted after the Add/Drop period has closed.

Best wishes for a successful fall term,

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