University Registrar (registrar@yale.edu)

To: <u>Pullen, Chris</u>

From:

Subject: Classroom Assignments are Posted **Date:** Monday, August 21, 2023 2:38:08 PM

University Registrar's Office

Monday, August 21, 2023

Classroom Assignments are Posted

Dear Faculty in Yale College and the Graduate School,

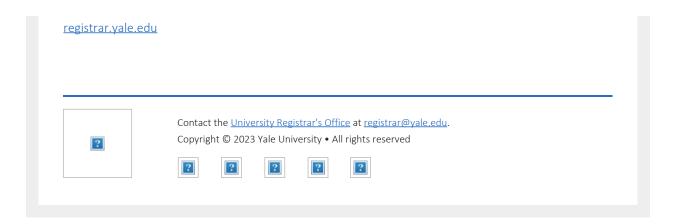
Classroom assignments can now be viewed in <u>Yale Course Search</u> (YCS). To view details and an inventory of technology in centrally scheduled classrooms, refer to the <u>Yale Classrooms</u> webpage. For department spaces, consult with your department about the details and contents of the classroom.

- **Classroom technology:** For assistance with classroom technology, call (203) 432-2650 or email classroom.support@yale.edu.
- **Discussion sections:** Classroom assignments for discussion and lab sections will be available in Yale Course Search at noon on August 28.
- Enrollment and class lists: Enrollment lists on <u>Canvas</u> include all students who added a course to their schedule worksheets. If a student is officially enrolled in your course, they will appear on your Canvas roster with a "Student" status. Persons on your roster with a "Visitor" status have not officially enrolled. Official Rosters are also available in <u>Faculty Grade Submission</u>, though enrollment information may vary until the end of Add/Drop.
- Adjustments to classroom assignments: Occasionally, unanticipated enrollments or other needs warrant a change in room. If you wish to request a room change, use the <u>Room</u>
 Assignment Change Request Form.

Thank you in advance for your patience and flexibility during the opening weeks of term.

Sincerely,

University Registrar's Office 246 Church Street, 3rd Floor New Haven, CT 06520-8321 (203) 432-2330



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