

From: [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)
To: [Pullen, Chris](#)
Subject: Deadlines for Fall Half-term Courses
Date: Tuesday, September 19, 2023 1:53:45 PM

University Registrar's Office

Tuesday, September 19, 2023

Deadlines for Fall Half-term Courses

Dear Student,

Important deadlines for courses offered in the first half of the term:

- **Thursday, September 21 by 5:00 p.m.** – withdraw from a course offered in the first half of the term without a W appearing on your transcript
- **Friday, October 13 by 5:00 p.m.** – withdraw from a course offered in the first half of the term
- **Friday, October 13 by 5:00 p.m.** – deadline to change the grade mode to Credit/D/Fail for a Yale College course offered in the first half of the term

If you wish to convert a Yale College course offered in the first half of the term to Credit/D/Fail, take the following steps. Once you convert your grade mode to Credit/D/Fail it cannot be reversed.

1. Log into [Yale Hub](#).
2. Select the Course Enrollment tab and click "Yale College Change Course from Letter Grade to Credit/D/Fail."
3. Change the drop-down selection from "YC – Letter Grade" to "Credit/D/Fail."
4. Click "Submit Changes" to save the conversion.
5. A confirmation of the change will be sent to your University email account. If you do not receive the confirmation email, your change was not processed. You can confirm all of your course grading modes by viewing your "Course Schedule Details by Term" in Yale Hub.

Note: Yale Hub will remain open to convert full-term Yale College courses to Credit/D/Fail until December 8. Attempts to convert courses offered in the first half of the term to Credit/D/Fail after 5 p.m. on October 13 will not be valid.

Contact your residential college dean if you are considering a course withdrawal or have problems converting to Credit/D/Fail grade mode.

Sincerely,

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