Friday, December 8, 2023

Updated Blue Form Fact Sheet

Dear Colleagues,

Please review the spring 2024 blue form fact sheet. The fact sheet should help to answer questions that you might have about the process for students to request professional school course credit. Consult the University Registrar’s Office website to help students determine course credit values.

Beginning this term, students wishing to take a professional school course through the School of Management will no longer be required to submit a blue form. Instead, students should submit the SOM request form in lieu of the blue form; students must also add SOM courses to their registration worksheets for zero credit. Once approved by SOM, the appropriate credit value (either .5 or 1 credit) will be added.

Blue forms will now be due by the end of add/drop (5 p.m. on January 23). There will no longer be separate deadlines for blue form submissions. If the blue form deadline has passed, students must submit an online Course Change Notice as part of the late addition petition process and should consult their residential college dean. A fee of $5 will be charged for the processing of an approved course change notice on which the election of a new course is requested. After February 6, any professional school courses with no blue forms will be removed from students’ schedules. The $50 late submission fee has been eliminated.

Best wishes for the end of the fall term.

Michael

Michael Corsetti
Assistant University Registrar
Yale University Registrar’s Office