

From: [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)
To: [Pullen, Chris](#)
Subject: Updated Blue Form Fact Sheet
Date: Friday, December 8, 2023 9:36:37 AM

University Registrar's Office

Friday, December 8, 2023

Updated Blue Form Fact Sheet

Dear Colleagues,

Please review the [spring 2024 blue form fact sheet](#). The fact sheet should help to answer questions that you might have about the process for students to request professional school course credit. Consult the [University Registrar's Office website](#) to help students determine course credit values.

Beginning this term, students wishing to take a professional school course through the School of Management will no longer be required to submit a blue form. Instead, students should submit the [SOM request form](#) in lieu of the blue form; students must also add SOM courses to their registration worksheets for zero credit. Once approved by SOM, the appropriate credit value (either .5 or 1 credit) will be added.

Blue forms will now be due by the end of add/drop (5 p.m. on January 23). There will no longer be separate deadlines for blue form submissions. If the blue form deadline has passed, students must submit an online [Course Change Notice](#) as part of the late addition petition process and should consult their residential college dean. A fee of \$5 will be charged for the processing of an approved course change notice on which the election of a new course is requested. After February 6, any professional school courses with no blue forms will be removed from students' schedules. The \$50 late submission fee has been eliminated.

Best wishes for the end of the fall term.

Michael

Michael Corsetti
Assistant University Registrar
Yale University Registrar's Office