

From: [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)
To: [Pullen, Chris](#)
Subject: Spring 2024 Registration Waitlists to be Cleared
Date: Thursday, January 4, 2024 4:18:49 PM

University Registrar's Office

Thursday, January 4, 2024

Spring 2024 Registration Waitlists to be Cleared

Dear Colleagues,

As a reminder, automated waitlist functionality will not be in place during the add/drop period. We suggest that you run a [Jaspersoft](#) report, listing all the courses that had active waitlists at the end of registration, and the names of the students on those waitlists. Faculty are likely to ask you for the names of the students who were on the waitlist for their course. The name of the report is *VW_Course Roster with Emails and Registration Status_Dept*.

If you have any questions, the Jaspersoft team holds office hours and offers new user orientation and training videos. You can also write to courseleaf@yale.edu if you have questions about the waitlists or alternative tools for managing enrollment during the add/drop period.

Thank you,

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Contact the [University Registrar's Office](#) at registrar@yale.edu.

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