

From: [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)
To:
Subject: Blue Form Deadline is Tuesday, January 23
Date: Thursday, January 18, 2024 2:55:43 PM

University Registrar's Office

Thursday, January 18, 2024

Blue Form Deadline is Tuesday, January 23

Dear Residential College Deans,

Tuesday, January 23, is the deadline for students to submit a blue form for all professional school courses (this includes all full term, first-half, and second-half courses). Students who included a professional school course on their schedule should be aware of this deadline if they have not yet submitted a blue form.

Students wishing to take a professional school course through the School of Management should submit the [SOM request form](#) in lieu of the blue form; students must also add SOM courses to their registration worksheets for zero credit. Once approved by SOM, the appropriate credit value (either .5 or 1 credit) will be added.

Professional school course requests and School of Management requests are due by 5 p.m., January 23. Once the deadline has passed, students must submit an online [Course Change Notice](#) as part of the late addition petition process and should consult their residential college dean. A fee of \$5 will be charged for the processing of an approved course change notice on which the election of a new course is requested.

After February 6, any professional school courses with no blue forms will be removed from students' schedules. Students with courses removed by YURO will incur a \$5 drop fee per course.

Please consult the [Blue Form Fact Sheet](#) for more information.

Sincerely,

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246 Church Street, 3rd Floor

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