From: University Registrar (registrar@yale.edu)

To: Subject: Date:

Add/Drop Period Ends Today Tuesday, January 23, 2024 9:50:49 AM

## University Registrar's Office

Tuesday, January 23, 2024

## Add/Drop Period Ends Today

Dear Yale College Students,

Add/drop period ends today, Tuesday, January 23, at 5:00 p.m. (ET). Student schedules should be final by this time because the registration systems will close.

## Reminders

- Enrollment in professional school courses requires the additional submission of a Request to Enroll in Professional School Course form (blue form). If the request is approved, the University Registrar's Office will apply the appropriate course credit to your schedule, as long as the additional credits do not result in exceeding the maximum of 5.5 course credits allowable for the term. Students wishing to take School of Management courses must submit the SOM request form in lieu of the blue form; students must also add SOM courses to their registration worksheets for zero credit. Once approved by SOM, the appropriate credit value (either .5 or 1 credit) will be added.
- After add/drop period ends, online Course Change Notice forms will be available on the
   <u>University Registrar's Office website</u> for you to request course withdrawals and late additions.

  The normal \$5 administrative fee will apply to all course withdrawals and late additions,
   including late adds due to instructor permission granted after add/drop period has closed.

Additional course enrollment information, instructions, and FAQs can be found on the <u>registration</u> website. Review your spring enrollment schedule on <u>Yale Hub</u> or <u>Degree Audit</u>.

Best wishes for a successful spring term,

University Registrar's Office 246 Church Street, 3rd Floor New Haven, CT 06520-8321 (203) 432-2330 registrar.yale.edu