

From: [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)
To:
Subject: Degree Petitions
Date: Monday, August 26, 2024 4:03:47 PM

University Registrar's Office

Monday, August 26, 2024

Degree Petitions

Dear Colleagues,

Master's Degree petitions for December 2024 are due **September 1, 2024**. Upon receipt of the petition, review the student's record and confirm the requirements have been met. Sign the form and forward to degrees.gsas@yale.edu by the September 1 deadline.

- **Master's degree candidates** can [download the degree petition](#).
- **En route master's degree candidates** will be automatically petitioned for December 2024 master's degrees if they were admitted to Ph.D. candidacy between February 15 and September 1, 2024. Students whose admission to candidacy does not fall within these dates may petition for an en route master's degree by submitting a [Degree Petition \[En Route and Terminal\]](#).
- **Admit to Candidacy (G03) status** must be entered in Banner (SYATCMT) by 5:00 p.m. on September 1 for students to be auto petitioned for the December degree. Check your access to Banner now and contact degrees.gsas@yale.edu ASAP if you have a problem.
- **Check the records of all Ph.D. candidates** in [Yale Degree Audit](#) or [FSA](#) to verify that their candidacies are properly recorded.
- **Confirm en route degrees already awarded** in [Student Profile Advising System](#) or [FSA](#). En route degrees should already be awarded to students admitted to candidacy prior to February 15, 2024. Email degrees.gsas@yale.edu if a student is missing an en route degree.

October 1, 2024 is the deadline for Ph.D. candidates to submit their dissertation for December degrees.

Thank you for your assistance.

Sincerely,

University Registrar's Office
246 Church Street, 3rd Floor

New Haven, CT 06520-8321
(203) 432-2330
registrar.yale.edu



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