

From: [University Registrar](#)
To:
Subject: Deadline for Intent to Submit Dissertation
Date: Monday, February 10, 2025 2:32:40 PM

University Registrar's Office

Monday, February 10, 2025

Deadline for Intent to Submit Dissertation

Dear Chris,

Saturday, February 15 at 5:00 p.m. ET is the deadline to notify your department that you are intending to submit your dissertation in March to receive your Ph.D. in May.¹ Email your department to declare your intention. When you notify the department, they will discuss the steps necessary to set up the Notification of Readers (NOR) form prior to the dissertation submission deadline. NOR must be set up prior to submitting your dissertation. Note that we have moved to a fully online dissertation submission process. No printed dissertation is required.

Join us for office hours via any of the four Zoom sessions indicated below if you have questions regarding your dissertation submission.

Tuesday, February 11, [1:00 p.m.—2:00 p.m.](#)
Wednesday, February 12, [1:00 p.m.—2:00 p.m.](#)
Wednesday, March 12, [1:00 p.m. – 2:00 p.m.](#)
Friday, March 14, [1:00 p.m. – 2:00 p.m.](#)

For more information regarding the dissertation submission process go to the [dissertation submission page](#) on the University Registrar's website.

Declaring your intention does not obligate you to submit your dissertation. If you choose not to submit your dissertation in March, notify your department and the NOR will be withdrawn. You will remain eligible to submit your dissertation in a future term, but you must declare your intention prior to submitting your dissertation.

¹ If you will not be submitting your dissertation this spring, you may disregard this message.

Sincerely,

University Registrar's Office
246 Church Street, 3rd Floor
New Haven, CT 06520-8321
(203) 432-2330
registrar.yale.edu

Contact the [University Registrar's Office](#) at registrar@yale.edu.

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