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University Registrar's Office



Monday, April 21, 2025

SPRING 2025

As we prepare for reading period, final exams and commencement for the Class of 2025 we would like to take this opportunity to thank all the Residential College Dean's Offices for their continued partnership in our mutual goal to support Yale College students.

Announcements

The "Promotion Report" is getting a close review to improve the quality of information and streamline the promotion meetings. Input about what may *not* need to be on the report (e.g. students with additional terms) can be sent to kory.riddle@yale.edu and mayanna.bean@yale.edu.

The [2025-2026 Yale College Programs of Study](#) was published on Monday April 7th. A copy of the [2024-25 YCPS](#) can be found in the Quick Links section of the URO website.

Four-digit course numbers now appear in the '25-'26 YCPS as well as in Yale Course Search. The renumbered courses should display correctly within Degree Audit upon students registering for courses. All course numbers should be four-digits. The first Quick Link on our website is a [Course Number Equivalency Report](#) which lays out the old and new course numbers.

Did you know...?

Who's Who

Wondering whom to ask with specific requests? In addition to our organization chart, we have a [Staff Directory](#) on our website (the [T] means they welcome a Teams chat). Still not sure who does what? You can ask mckenzie.granata@yale.edu (2-7491) or [T]. Soon we will be adding an "Ask an Assistant Registrar" office hour during which time you can reach any of our Assistant Registrars - stay tuned!

FERPA

A FERPA course is available in Workday (type "FERPA" in the search bar and scroll down to the Learning section). Unfortunately phishing calls and emails exist. In addition to the [FERPA guidance for residential colleges](#), we offer the following tips on dealing with calls and emails to avoid accidentally verifying student information:

- We shouldn't give out specific information such as class schedule or dorm room number - even if this is a "friend" or other Yale student.
- Any familiarity you have with the student can be taken as tacit confirmation they attend Yale. Avoid referring to a student (or alumnus) by name via phone or email to anyone from outside Yale unless you can definitively confirm that the person requesting the information is who they say they are.
- If the person is calling or writing to express "urgent" concern about a student, you could thank them for sharing their concern, then explain generally what a Dean might do in such circumstances.
- If a parent/guardian is asking for advice, speak in general terms about the Yale College policies and procedures to which all students have access (you could mention this is public access and offer to share the link).
 - Mention that students can come to their RC Dean with their questions and/or choose to pass along any information to their parents if they choose.
 - Mention that students must make an explicit request for their Dean to share information with a parent/guardian.
- Refer any/all requests for information to the URO (they can write to registrar@yale.edu, submit a request through our [Contact Us](#) form, or call 203-432-2330).

Message Received

On Tuesday, March 25th, a select group of seniors received [this reminder](#) to confirm their degree, diploma name and diploma address.

On Monday, March 31st, the URO sent [this message](#) to Yale College students, reminding them of Fall 2025 registration and advising dates.

On Monday, April 7th, the URO sent [this message](#) to Yale students advising them that the 2025-2026 YCPS is available online.

On Thursday, April 17th, the URO sent [this message](#) to Yale College students, advising them where to find the Spring 2025 final examination dates. Faculty received a [similar message](#) which also notes where they may find the *[policies on final examinations](#)*.

Timely Tips

Course Number Conversion (3- to 4-digit)

Some departments took the course number expansion to renumber courses to be more consistent with their level. Students who are struggling with finding a course under the new number in YCS can also use [this equivalency chart](#).

Additional Resources

- [URO Staff Directory](#)
- [Yale College Video Tutorials](#)
- [Yale College Calendar with Pertinent Deadlines](#)
- [YC & GSAS Registration Calendar](#)
- [Final Exam Schedule](#) (YURO)
- [Final Exam Schedule](#) (YCPS)

Note: Academic calendars might change over the course of the academic year. It's a good idea to bookmark the calendar pages, rather than print them.

If you have any requests for topics covered or suggestions for this newsletter please contact mckenzie.granata@yale.edu.

Yale

Contact the [University Registrar's Office](#) at registrar@yale.edu.

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