

SIMULTANEOUS DEGREE PROGRAM COURSE CONVERSION REQUEST

Yale University Registrar's Office

246 Church Street, 3rd Floor
 PO Box 208321 · New Haven, CT 06520
 Phone: (203) 432-2330 · Fax: (203) 432-2334 · Email: registrar@yale.edu

This form is to be used by students who have been accepted to the Simultaneous Degree Program and who wish to request a conversion of course numbers for courses **previously completed** that carried both an undergraduate and graduate number. Only those courses within the major or those that count toward the degree requirements of the major may be converted. Submit completed forms to the University Registrar's Office.

Please print the following information:

First Name	Last Name	ID #
Major	Anticipated Degrees	Class Year

List the courses that you have completed and wish to have converted to the graduate course numbers. Then, bring this form to the Director of Graduate Studies (DGS) for the major for approval of the conversion.

Subject	Undergraduate number	Graduate number (if known)	Term & Year of Enrollment	Instructor's Initials	DGS' Initials

Signatures:

Student	Date
As the DGS for the major, I approve of the conversion of course numbers for only those courses that I have initialed above.	
Director of Graduate Studies	Date